November 4, 2022

Representative Name

Address Line 1

Address Line 2

Dear Councilman/Councilwoman/Representative/Senator Last Name,

On behalf of the Board and Staff of the Museum Name, please accept my congratulations on your success in the recent election. We appreciate your hard work and commitment to making Municipality/Region/State a place that our children and grandchildren will be proud to call home. We share your determination to grow our economy and give our community and its people a brighter future. Here in Alaska, museums and cultural centers contribute to our economy and wellbeing through employment, education, and cultural tourism.

As you may be aware, the Museum Name provides a valuable service to our community and the surrounding region. We are much more than a place that protects and shares historic artifacts or beautiful works of art.

* **We encourage economic growth and place a high value on our education programs.**
* **We employ number of staff people from our community annually.**
* **We spend over amount of money spent by your organization each year on goods and services in our community annually.**
* **We serve over number of visitors served visitors annually.**
* **And we reach close to number of school children that visit school children each year through on site and off site programs.**

This is just a brief glimpse of who we are. We are part of the solution.

We would very much like to give you an insider's view of how the Museum Name serves our community, and we look forward to supplying you with more information about our cultural presence and contributions in our community.

As you begin to prepare for you tenure as a Representative/Senator/Councilman/Councilwoman of the Alaska State House/Alaska State Senate/Municipality Council Name, I am available should need any assistance on areas involving museums and cultural tourism here in Municpality/Region Name. I look forward to welcoming you to Museum Name. **Please contact me at email address or phone number to make arrangements for your visit.**

Again, thank you for your time and dedication! I recognize your service does not come without sacrifice and I am grateful for your service.

Respectfully yours,

Your Name

Title

November 4, 2022

School Board Member Name

Address Line 1

Address Line 2

Dear School Board Member Last Name,

On behalf of the Board and Staff of the Museum Name, please accept my congratulations on your success in the recent election. We appreciate your hard work and commitment to making Municipality/Region/State a place that our children and grandchildren will be proud to call home. Here in Alaska, museums and cultural centers contribute to our economy and wellbeing through employment, education, and cultural tourism.

As you may be aware, the Museum Name provides a valuable service to our community and the surrounding region.

At the core of the Museum Name’s mission is education. **We reach close to number of school children that visit school children each year through on site and off site programs.** More information about your organization’s education programs and outreach into schools. Include a quote from an educator or student if you have one.

As you can see, we are much more than a place that protects and shares historic artifacts or beautiful works of art. We also:

* **Encourage economic growth and place a high value on our education programs.**
* **Employ number of staff people from our community annually.**
* **Spend over amount of money spent by your organization each year on goods and services in our community annually.**
* **Serve over number of visitors served visitors annually.**

This is just a brief glimpse of who we are. We are part of the solution.

We would very much like to give you an insider's view of how the Museum Name serves our community, and we look forward to supplying you with more information about our cultural presence and contributions in our community.

As you begin to prepare for you tenure as a School Board Member, I am available should need any assistance on areas involving museums and education here in Municpality/Region Name. I look forward to welcoming you to Museum Name. **Please contact me at email address or phone number to make arrangements for your visit.**

Again, thank you for your time and dedication! I recognize your service does not come without sacrifice and I am grateful for your service.

Respectfully yours,

Your Name

Title